

Minutes for January 27, 2022 Winter Business Meeting of the
AIHA Pittsburgh Local Section – 11:30 AM to 1:00 PM via Teams

I. Welcome and Attendance: Executive Committee Members, Regular Members (introductions as necessary).

Present	Committee Seat	Name
	President	Laura Hallett Allen
	President-elect	Lt. Tim Beck
	Past President	Sarmed Shareef – Absent
	Director	Tom Blank
	Director	Carol Delfino – Absent
	Secretary	Renee Cowell
	Treasurer	Maureen Kelly – Absent
	Corresponding Secretary	Christy Kirsch
	New Member	Fred McGuigan
	Member	Frank Pokrywka
	Member	Rachel Williams
	Member	Donna Bartlett
	Member	Joseph Samuels
	Past President	Matt Zock

II. Approval of Meeting Agenda and July 28, 2021 Meeting Minutes.

III. Old Business:

- A. Financial Update (See attached Treasurer’s Report/Spreadsheet)
- B. CD Account – Good News to Bad News: Two-year CD rate has reverted from 2.5% to 0.08% on 4/23/2021
- C. Catalyst utilization -Josh reported that for the first 6 months, only 7 people posted on COVID fatigue, Fall renewals, community polls, CDC Mask guidelines and our Newsletter.
- D. Student sections (Slippery Rock; Section Ambassador: Matt Zock)
 - i. Reece Liotta new section president.
 - ii. Dr. Rona Smeak remains SRU student section liaison.
 - iii. Matt gave a talk to students at SRU 10/19/2021.
 - iv. Seeking volunteers to present (virtually or in-person, policy allowing) to SRU student section this Fall.
- E. Mentoring- Was discussed at MASHA conference in last October.

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IV. New Business:

- A. Virtual meeting feedback discussed - Covid fatigue setting in but the need for continuing education continues. Optimistic and discussed that we could do something that is hybrid. AIHA removed the in-person restrictions; local section can make the decision.
- B. Science a Review Committee – We can volunteer. Tim Beck mentioned that we can approve the experiments.
- C. Local Section participated in MASHA conference on October 28, 2021, Frank Pokrywka and Sarmed Shariff staffed exhibitor booth. We discussed that it was a 1/3 of what it normally is.
- D. New Historical Committee to be formed to archive significant activities of the Pittsburgh Local Section. Josh Maskrey chair assisted by Frank Pokrywka and others
 - i. New section on website with links to historical articles and informational summaries
 - 1. Three pieces of information posed and one article entitled “The Formation of Pittsburgh AIHA”
 - ii. Two focus areas for 2022
 - 1. Continued development of articles regarding early years (1939-1945)
 - 2. Development of a “Personalities of Pittsburgh IH” section containing short bios of great IHs and public health professionals from our section. Seeking input from members on this effort (outreach to longest tenured members has already occurred). All bios can be submitted to PittsburghAIHAhistory@gmail.com
 - iii. Committee is seeking volunteers to look up information in-person at the CMU library. Some early section information is there likely in print only. Reach out to Josh Maskrey if you are interested.
- E. Pittsburgh AIHA Scholarship – Reminder - APPLY for an AIHF SCHOLARSHIP = Deadline February 7, 2022
 - i. Reminder sent to membership on 1/24/2022. S Student section ambassador to reach out to SRU and encourage students to apply.
 - ii. Question of whether to continue Pgh. AIHA Scholarship for 2023 (Frank P.)?
- F. National AIHA seeking volunteers for numerous advisory groups and feedback on programs – details on groups available on Catalyst
 - i. AIHA Improving Exposure Judgements Advisory Group – open call for applications until February 28, 2022
 - ii. AIHA Standards of Care Advisory Group – open call for applications until February 15, 2022

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- iii. Open call for feedback on Direct-Reading Instruments online course – volunteer to test the course and provide feedback by February 11, 2022 on the AIHA webpage - [Open Call for Volunteers: User-Experience Testers for Direct... | AIHA](#)

G. Approval for membership for individuals outside of geographical boundaries of LS

- i. Joshua Maskrey would like to retain membership status following relocation outside of LS geographical boundaries
- ii. Bylaws require 2/3 Executive Board approval – Approved?

H. Professionals in Chapter pursuing CIH

- i. Support from the current CIH's.
- ii. Who is taking the exam? (Laura, Tim, Renee, ?)
- iii. 10 years ago we had a study group.

V. Committee updates:

A. CORPORATE SPONSORSHIP COMMITTEE – Renee Cowell (secretary is chair) and Christy

- i. Corporate Sponsors – 13 Corporate Sponsors for 2021. Sponsorship is renewable by January 1, 2022 and continues to be \$200 per year. Sponsors receive 2 free individual Pgh. AIHA memberships, a 1-year listing on the Pittsburgh AIHA, Consultants List page, a 1-year listing on the Pittsburgh AIHA Corporate Sponsors page and are listed in the newsletter. Corporate Sponsors are highlighted on the website home page at right including logo/link to sponsors website.
- ii. Corporate sponsor renewal invoices sent **November 2021** to all current sponsors.
- iii. Blog post to be updated for Corporate Sponsorship Drive.
- iv. [Corporate Sponsors](#) for 2021:
 - 1. Amazon
 - 2. AM Health & Safety **(RENEWED FOR 2022)**
 - 3. Cardno ChemRisk
 - 4. CIH Services, Inc.
 - 5. Colden Corp. **(RENEWED FOR 2022)**
 - 6. FirstEnergy Corporation
 - 7. EnergyTransfer Partners
 - 8. Giangarlo Scientific Co., Inc.
 - 9. Premier Safety **(RENEWED FOR 2022)**
 - 10. Repsol Oil & Gas USA, LLC

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11. SKC Inc. **(RENEWED FOR 2022)**
12. US Micro-Solutions, Inc.
13. MSA late addition **(VALID THRU 2022)**
14. Hitachi Energy ? (Renee)

B. NOMINATING COMMITTEE – Laura Allen (past president is chair)

- i. Nominations for AIHA fellows –Due Dec. 31, 2022 (no names submitted for 2021)
- ii. Executive committee nomination plans for 2022-2023?
 1. **President-elect** (volunteers / nominations?)
 2. **Director** (volunteers / nominations?)
 3. **Treasurer** (Maureen will remain until replacement found)

C. PUBLIC AFFAIRS COMMITTEE – Joshua Maskrey(chair)

- i. 2022 Science Fair (www.pittsburghsciencefair.com) - This year's Fair will take place **in person on March 22 (Intermediate Div.) and March 23rd (Junior and Senior Divisions) – LOOKING FOR PGH AIHA VOLUNTEER JUDGES.** An email was sent to Pgh. AIHA members looking for volunteers. Frank Pokrywka volunteered as a Judge, need 2 or 3 more. Two student projects are selected for the Pittsburgh AIHA Awards (\$500 each).
- ii. ASSP collaboration (Renee reported participation dropping off. PDC awarded Platinum award).
- iii. Discussion re: IUP program and potential development of student section. (Sarmed to investigate options).
- iv. Outreach and engagement with local vendors – renewed efforts required in 2022. Premier Safety, SKC, MSA, RJ Lee and US Micro Solutions to be focus of outreach.

D. AUDIT COMMITTEE – Maureen/Paula (chair)

- i. Schedule and results Audit performed and submitted.
- ii. Maureen does not want to continue her role.

E. NEWSLETTER COMMITTEE – Christy (chair)

- i. 4 issues published per year – Winter, Spring Summer, Fall.
- ii. **Due out – Winter Newsletter (January 2022)**
- iii. Current advertisers include: US Micro-Solutions, SKC, Inc. – SKC renewed for 2022.

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- iv. Looking for input from members / Exec. Committee

F. WEBSITE UPDATE (Christy)

- i. Continue with a website hosted by Weebly. Registered domain name pittsburghaiha.org was renewed April 2021.
- ii. Annual cost of \$150 for domain/website, \$45 for email, maintained and managed by Christy
- iii. Facebook account updates published as website updates are published.

G. MEMBERSHIP UPDATE (Christy)

- i. As of January 24, 2022, The Pgh. AIHA has 177 active members, including 29 retired members, and 16 student members. 2022 Membership Dues Collection is ongoing. As of 12/31/21, 80 members paid their 2022 membership dues. Email reminder will be sent to those who still owe dues for 2022. Retired and Student members (free) were sent an email to request confirmation of membership renewal/continuation for 2022.
- ii. Pittsburgh AIHA Membership remains \$25 for regular members, Student and Retired members are free. Membership benefits include e-learning subscription (if renewed) and member rates at LS events.
- iii. The National AIHA collects dues on behalf of Pgh. AIHA. Section Members that are also Natl. AIHA Members are encouraged to pay their dues through National when they renew. Local Section Dues reports are available to LS Treasurer through Catalyst Profile and updated on a monthly basis at the end of the month.
- iv. Pgh. AIHA Members who are NOT National AIHA Members must pay their dues through Pittsburgh AIHA, either online / PayPal, or payment by mail.
- v. The Pittsburgh AIHA homepage includes a sidebar dues payment section making it easy for members to pay their LS dues through Pittsburgh or National AIHA. This is highlighted in yellow, so is easily visible on the page.

H. PROGRAMS COMMITTEE – Tim Beck (president-elect is chair)

- i. 2021 E-Learning Subscription Update and Feedback.
 - 1. Lessons Learned from Quantitative Exposure Assessments Conducted Globally
 - 2. Sampling and Analytical Challenges in Meeting Ever Lower OELs for Metals and Metalloids
 - 3. Communicate Science Effectively by Using Risk Perceptions, Narrative, and Persuasion Theory
 - 4. AIHA Webinar: Methemoglobinemia Resulting from Work in a Methylene Diphenyl Diisocyanate (MDI) Tank

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5. AIHA Webinar: The Role of OEHS Professionals in Continuity Planning: A Practical Application
- ii. E-Learning 2022 Subscription Status
 1. 2021 Usage Report - Discussed 100+ usages with the online learning – the quality is much better. Other offerings that are on-demand are good.
 2. Vote to renew for 2022? Yes the group decided to renew.
 - iii. The 2022 Pittsburgh Local Section LTE Selections are the following:
 1. Top 10 Imperatives for the AIHA Exposure Risk Management Process Presentation Recording Available Now!
 2. AIHA University Webinar: Assessment, Remediation, and Post – Remediation Verification of Mold in Buildings – Recordings Available Now!
 3. AIHA University Webinar: Smart Devices and the EHS Professional – Recording Available Now!
 4. AIHA University Webinar: Assessing Ventilation for COVID-19 Mitigation and Beyond Proactively Identify Ventilation Vulnerabilities – Recording Available Now!
 5. AIHA University Webinar: Cleaning Out Your Data Closet (Recording Available Late July)
 6. AIHA University Webinar: The Role of Context and Reason in Ethical Decision-Making for the Industrial Hygienist (Recording Available mid-September 2022)
 - ii. Meeting Summary for August 2021 – December 2021
 1. MASHA Conference – October 28, 2021
 2. Ethics with Dave Roskelley – November 10, 2021
 - a. This turned out to be one of the better sessions.
 - iii. Program Planning Guide Process (President-Elect)
 - iv. Proposed/Tentative Meeting Schedule for 2022
 1. January 2022 – Winter Business Meeting
 2. February 2022 – None
 3. March 2022 – None
 4. April 2022 – None
 5. May 2022 – AIHce EXP 2022 in Nashville, TN
 6. June 22, 2022 – SKC Noise PDC (see notes below)
 7. July 2022 – Social Get together
 8. August 2022 – Summer Business Meeting
 9. September 2022 – Open
 10. October 4, 2022 – Rivers of Steel

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11. November 2022 – Open

12. December 2022 - Open

v. Possible topics for future meetings:

1. COVID-19 lessons learned - IH management and epidemiology standpoint (Cardno ChemRisk)
2. SKC Noise Seminar – Denny Collins to host at AM Health and Safety. Would prefer in person to be hands on to use the equipment for an all day event – are we comfortable moving to in person events this spring?
3. (Ethics – held in November 2021)
4. AIHA Stewardship and Sustainability Committee – Could request a variety of topics on the circular economy, intersection between IH and ESG, etc. (Laura)
5. Joe Hughes – IAQ/Building science topic related to Covid (Suggested by Frank P.)
6. Amazon / Matt Zock (Tour? Suggested by Frank P.)
7. NIOSH could do a presentation for everyone (15-20 minutes – Suggested by Tim)

II. Member feedback

III. Adjourn Meeting

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**Treasurer’s Report for AIHA Executive Committee Meeting
December 2021**

1. Paula Sweitzer conducted and finalized the internal audit on July 12, 2021. No deficiencies were found, and an official Auditor’s Verification letter was received.
2. A \$1,000 check was sent to AIHF on December 9, 2021, for the AIHA Local Section Scholarship.
3. The 83rd Annual Pittsburgh Regional Science & Engineering Fair (PRSEF) will take place in 2022. Students and judges will gather at Carnegie Science Center to display and discuss projects on March 22 and 23. The Awards Ceremony will be livestreamed on Friday, March 25. Once more information is received, I’ll be sure to pass it along to the Committee.
4. As of November 30, 2021, we’ve generated \$2,380.00 in revenue and \$1,521.26 in expenses, **giving us a bank balance of \$9,824.55**. Here’s the breakdown:

2021-2022 REVENUE -- \$2,380.00

\$475.00 – Member Dues
\$1,005.00 – Meeting Revenue
\$900.00 – Corporate Sponsorship
\$0.00 – Advertising
\$0.00 – Misc. Income

2021 FY TOTAL REVENUE -- \$8,035.00

\$3,100.00 – Member Dues
\$2,075.00 – Meeting Revenue
\$2,400.00 – Corporate Sponsorship
\$460.00 – Advertising
\$0.00 – Misc. Income

2021-2022 EXPENSES -- \$1,521.26

\$0.00 – Meeting Expenses
\$1,185.00 – Secretary Services
\$86.26 – PayPal Charges
\$250.00 – Misc. Expenses

2021 FY TOTAL EXPENSES --\$5,538.29

\$0.00 – Meeting Expenses
\$3,060.00 – Secretary Services
\$185.14 – PayPal Charges
\$2,293.15 – Misc. Expenses

As compared to last year at this time, our revenue increased by \$205.00, and our expenses increased by \$839.76. The breakdown is as follows:

2020-2021 REVENUE (As of Nov. 30, 2020) -- \$2,175.00

\$925.00 – Member Dues
\$1,050.00 – Meeting Revenue
\$200.00 – Corporate Sponsorship
\$0.00 – Advertising
\$0.00 – Misc. Income

2020-2021 EXPENSES (As of Nov. 30, 2020) -- \$681.50

\$0.00 – Meeting Expenses
\$630.00 – Secretary Services
\$51.50 – PayPal Charges
\$0.00 – Misc. Expenses

5. Our Certificate of Deposit will mature on April 1, 2023. Its current balance is \$14,190.92. The new interest rate is 0.08%.

Treasurer’s report detail is attached.

American Industrial Hygiene Association
Pittsburgh Local Section
FY 2022

Date	Check/Mode of Transaction	Description	Amount	INCOME					EXPENSES					Balance	
				Member Dues	Meeting Revenues	Corp. Spon.	Adver.	Misc. Income	Meeting Expense	Mail	Printing	Secretary Services	PayPal Charges		Misc. Expense
															\$8,965.81
7/14/2021	Ext Deposit	AIHA External Deposit	\$50.00	\$50.00											
7/26/2021	Ext Deposit	PayPal	\$526.22	\$25.00	\$525.00								\$23.78		\$9,542.03
07/30/21	1432	MASHA Inc. (Conference)	\$250.00											\$250.00	\$9,292.03
09/15/21	Ext Deposit	AIHA External Deposit	\$25.00	\$25.00											\$9,317.03
10/14/21	Ext Deposit	AIHA External Deposit	\$25.00	\$25.00											
10/18/21	Ext Deposit	PayPal	\$192.85			\$200.00							\$7.15		
10/18/21	1456	C. Kirsch (Inv# 101721001)	\$1,185.00								\$1,185.00				\$8,349.88
11/17/21	Ext Deposit	AIHA External Deposit	\$325.00	\$325.00											
11/19/21	Ext Deposit	PayPal	\$1,149.67	\$25.00	\$480.00	\$700.00							\$55.33		\$9,824.55
				\$475.00	\$1,005.00	\$900.00	-	-	-	-	-	\$1,185.00	\$86.26	\$250.00	\$9,824.55

American Industrial Hygiene Association
Pittsburgh Local Section
FY 2022

Date	Member Dues	Meeting Revenue	Corp. Sponsor	Adv.	Misc. Income
7/14/2021	\$50.00				
7/26/2021	\$25.00				
7/26/2021		\$525.00			
9/15/2021	\$25.00				
10/14/2021	\$25.00				
10/18/2021			\$200.00		
11/17/5021	\$325.00				
11/19/2021	\$25.00				
11/19/2021		\$480.00			
11/19/2021			\$700.00		
TOTALS:	\$475.00	\$1,005.00	\$900.00	\$0.00	\$0.00

	Totals
Member Dues	\$475.00
Mtg. Revenues	\$1,005.00
Corp. Sponsor	\$900.00
Advertising	0
Misc. Income	0
Total Income:	\$2,380.00

American Industrial Hygiene Association
Pittsburgh Local Section
FY 2022

Date	Meeting Expenses	Secretary Services	PayPal Charges	Misc. Expenses
7/26/2021			\$23.78	
7/30/2021				\$250.00
10/18/2021			\$7.15	
10/18/2021		\$1,185.00		
11/19/2021			\$55.33	
TOTALS:	\$0.00	\$1,185.00	\$86.26	\$250.00

	Totals
Meeting Expenses	0
Secretary Services	\$1,185.00
PayPal Charges	\$86.26
Misc. Expenses	\$250.00
Total Expenses:	\$1,521.26