

**Agenda for August 10, 2022 Summer Business Meeting of the
AIHA Pittsburgh Local Section – 12:00 PM to 1:30 PM via Teams**

- I. **Welcome and Attendance:** Executive Committee Members, Regular Members (introductions as necessary).

Present	Committee Seat	Name
	President	Laura Hallett Allen
	President-elect	Lt. Tim Beck
	Past President	Sarmed Shareef – Absent
	Director	Tom Blank
	Director	Carol Delfino – Absent
	Secretary	Renee Cowell
	Treasurer	Maureen Kelly – Absent
	Corresponding Secretary	Christy Kirsch – Absent
	Incoming President-Elect	Dane Mitcheson
	Incoming Treasurer	Frank Pokrywka
	Member	Julianne Baron
	Member	Donna Bartlett
	Member	Darrick Bertig
	Member (Past President)	Dennis Kelly
	Member	Ed Ligus
	Member	Steve McGough
	Member	Fred McGuigan
	Member	Nina McGuigan
	Member (Past President)	Matt Zock

- II. **Approval of Meeting Agenda and January 27, 2022 Meeting Minutes.**

III. **Old Business:**

- A. Financial Update (See attached Treasurer’s Report/Spreadsheet)
- B. CD Account
- C. Committee utilization and Local Section task delegation update – Renee, Sarmed, Joshua and Christy
- D. Catalyst utilization
- E. Student sections - Matt Zock and Laura Allen
- F. Mentoring
- G. Historical Committee to archive significant activities of the Pittsburgh Local Section. Josh Maskrey chair assisted by Frank Pokrywka and others

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IV. New Business:

A. Pittsburgh AIHA Scholarship:

- i. Pittsburgh AIHA Scholarship awarded to Jacob Brand, Slippery Rock University (2022-2023).
- ii. Continue Pgh. AIHA Scholarship for 2023-2024?

[Open Call for Volunteers: User-Experience Testers for Direct... | AIHA](#)

V. Committee Updates:

A. **CORPORATE SPONSORSHIP COMMITTEE** – Renee Cowell (secretary is chair) and Christy

- i. Corporate Sponsors – 13 Corporate Sponsors for 2022.
- ii. Sponsorship is renewable by January 1, 2023, and continues to be \$200 per year. Sponsors receive two free individual Pgh. AIHA memberships, a 1-year listing on the Pittsburgh AIHA, Consultants List page, a 1-year listing on the Pittsburgh AIHA Corporate Sponsors page and are listed in the newsletter. Corporate Sponsors are highlighted on the website home page at right including logo/link to sponsors website.
- iii. Corporate sponsor renewal invoices will be sent **November 2022** to all current sponsors.
- iv. Corporate Sponsorship Drive will begin late October 2022 / email will be sent and website blog post to be updated.
- v. [Corporate Sponsors](#) for 2022:
 1. Alpine EHS (new for 2022)
 2. Amazon
 3. AM Health & Safety
 4. Colden Corporation
 5. CIH Services, Inc.
 6. FirstEnergy Corporation
 7. FedEx
 8. Intertek PSI
 9. MSA Safety, Inc.
 10. Premier Safety
 11. Risk Assessment Services, LLC
 12. SKC Inc.
 13. US Micro-Solutions, Inc.

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- B. NOMINATING COMMITTEE** – Sarmed Shareef (past president is chair)
- i. Need replacement for Cate Crott (current incoming Director 2022-2023) who has moved out of the area. Next steps – replacement? Special election?
 - ii. Nominations for AIHA fellows –Due Dec. 31, 2022 (no names submitted for 2021)
 - iii. Executive committee nomination plans for 2022-2023?
 1. **President-elect**
 2. **Director**
 3. **Secretary**
- C. PUBLIC AFFAIRS COMMITTEE** – Joshua (chair)
- i. 2022 Science Fair (www.pittsburghsciencefair.com) - This year's Fair took place **in person on March 22 (Intermediate Div.) and March 23rd (Junior and Senior Divisions)**. Frank Pokrywka and Rick Mason volunteered as a Judges. Two student projects were selected for the Pittsburgh AIHA Awards (\$500 each).
 1. **Ronald Bushnell - Hopewell Junior High School** - *How much do household items absorb sound compared to studio foam?*
 2. **Tai Luangkesorn – Marshall Middle School** - *Efficacy of Masks in Preventing the Spread of Covid-19*
 - ii. Student Sections Updates
 1. SRU Student Section Spring Meeting held April 21, 2022, with 2 guest speakers: Erin Sawor (Zachry Group) and Laura Allen (Stantec).
 2. Continuing to seek volunteers to present (virtually or in-person) to SRU student section and take them on tours at industrial facilities.
 - iii. Outreach and engagement with local vendors – New local sponsors include FedEx Ground, FirstEnergy Corp., Risk Assessment Services, LLC, Alpine EHS, LLC, and Intertek PSI.
- D. AUDIT COMMITTEE** – Frank (Treasurer)/Paula (chair)
- i. 2022 Audit performed and submitted (see attached report).
 - ii. Paula will continue in her role.
 - iii. Frank is incoming Treasurer and will work with Maureen during transition.
- E. NEWSLETTER COMMITTEE** – Christy (chair)
- i. Four issues published per year – Winter, Spring, Summer, Fall.
 - ii. Current advertisers include US Micro-Solutions, SKC, Inc.
 - iii. **Due now – Fall 2022 Newsletter** - looking for input from members / Exec. Committee.

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F. WEBSITE UPDATE (Christy)

- i. Continue with a website hosted by Weebly. Registered domain name pittsburghaiha.org was renewed April 2022.
- ii. Annual cost of \$150 for domain/website, \$45 for email, maintained and managed by Christy
- iii. Facebook account updates published as website updates are published.

G. MEMBERSHIP UPDATE (Christy)

- i. As of August 1, 2022, The Pgh. AIHA has 156 active members, including 23 retired members, and 21 student members.
- ii. New members since 1/1/2022:

First	Last	Organization Name
Patrick	Byrd	FedEx Ground
David	Christner	Intertek PSI
Christopher	Koslin	Alpine EHS, LLC
Alexis	Malovich	FedEx Ground
Mark	Myers	Intertek PSI
Colton	Nist	Pittsburgh Regional Transit (PRT)
Olivia	Roberts	Univeristy of Pittsburgh
Jared	Smith	
Benjamin	Weilerstein	Student

- iii. Pittsburgh AIHA Membership remains \$25 for regular members, Student and Retired members are free. Membership benefits include e-learning subscription (if renewed) and member rates at LS events.
- iv. The Pittsburgh AIHA homepage includes a sidebar dues payment section making it easy for members to pay their LS dues through Pittsburgh or National AIHA. This is highlighted in yellow, so is easily visible on the page.
- v. 2023 Membership Dues Collection begins in October 2022 through National AIHA, email will be sent to members regarding dues collection.
- vi. The National AIHA collects dues on behalf of Pgh. AIHA. Section Members that are also Natl. AIHA Members are encouraged to pay their dues through National when they renew. Local Section Dues reports are available to LS Treasurer through Catalyst Profile and updated on a monthly basis at the end of the month. 72 Pgh. AIHA members pay dues through National AIHA.

H. PROGRAMS COMMITTEE – Tim Beck (president-elect is chair)

- i. 2022 E-Learning Subscription Update and Feedback. Email reminders of 12/31/2022 E-Learning deadline to be sent. 6 (1-bonus) webinars are available in 2022 for E-Learning / CM Credits:
 - 1. Top 10 Imperatives for the AIHA Exposure Risk Management Process Presentation Recording- Recording Available Now!
 - 2. AIHA University Webinar: Assessment, Remediation, and Post-Remediation Verification of Mold in Buildings - Recording Available Now!
 - 3. AIHA University Webinar: Smart Devices and the EHS Professional (Recording Available end of April 2022)

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4. AIHA University Webinar: Assessing Ventilation for COVID-19 Mitigation and Beyond: Proactively Identify Ventilation Vulnerabilities (Recording Available early May 2022)
 5. AIHA University Webinar: The Role of Context and Reason in Ethical Decision-Making for the Industrial Hygienist (Recording Available mid-May 2022)
 6. **Bonus Webinar Selection:** AIHA University Webinar: Cleaning Out Your Data Closet (Recording Available late July 2022)
- ii. Meetings for July 2021 – July 2022 - In-person meetings resumed in Spring 2022.
1. LS Business Meeting (virtual) – July 28, 2021
 2. Ethics w/Dave Roskelley (virtual) – November 10, 2021
 3. LS Business Meeting (virtual) – January 27, 2022
 4. Noise PDC presented by Denny Collins (SKC, Inc.) and hosted by Barry Momyer (AM Health and Safety, Inc.) – June 22, 2022
 5. Social Gathering, Two Frays Brewery – July 14, 2022
- iii. Proposed Meeting Schedule, August 2022 – December 2022
1. September 2022 - OPEN
 2. October 2022:
 - a. Hardhats & Babushkas (Rivers of Steel Tour) – October 4, 2022, 9am
 - b. MASHA Conference – October 27, 2022
 3. November 2022 - OPEN
 4. December 2022 – OPEN
 5. January 2023 – Winter Business Meeting
 6. February 2023 – OPEN
 7. March 2023 - OPEN
 8. April 2023 – OPEN
 9. May 2023 – AIHce EXP
 10. June 2023 = OPEN
 11. July 2023 – Summer Business Meeting
- iv. Possible topics for future meetings:
1. MaryAnn Hoff (PPG) -- EPA TSCA policy change and workplace impact
 2. RJ Lee Group
 3. Amerisafe – Health Hazards in Construction
 4. Ethics – last held in November 2021
 5. AIHA Stewardship and Sustainability Committee – circular economy, intersection between IH and ESG, etc.

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- VI. Member feedback
- VII. Adjourn Meeting

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**Treasurer's Report for AIHA Executive Committee Meeting
July 2022**

All materials have been sent to Paula Sweitzer, who will conduct our internal annual audit. An official Auditor's Verification letter will be sent once completed (***Audit has been completed and attached to this report**). When received, all financial records will then be given to Frank Pokrywka, our new local section Treasurer. It's been a pleasure working with all of you – I've made a lot of valuable contacts and friendships along the way. Best wishes, and I hope our paths cross again in the future.

In the fiscal year of 2022, we generated \$6,540.00 in revenue, and \$6,185.23 in expenses, giving us a bank balance of \$9,320.58, resulting in a net **gain** of \$354.77. Here's the breakdown:

2022 REVENUE -- \$6,540.00

\$2,450.00 – Member Dues
\$1,030.00 – Meeting Revenue
\$2,500.00 – Corporate Sponsorship
\$560.00 – Advertising
\$0.00 – Misc. Income

2022 EXPENSES -- \$6,185.23

\$0.00 – Meeting Expenses
\$2,760.00 – Secretary Services
\$176.08 – PayPal Charges
\$3,249.15 – Misc. Expenses

As compared to last year, our revenue **decreased** by \$1,495.00, and our expenses **increased** by \$646.94. Last year's breakdown is as follows:

2021 REVENUE -- \$8,035.00

\$3,100.00 – Member Dues
\$2,075.00 – Meeting Revenue
\$2,400.00 – Corporate Sponsorship
\$460.00 – Advertising
\$0.00 – Misc. Income

2021 EXPENSES -- \$5,538.29

\$0.00 – Meeting Expenses
\$3,060.00 – Secretary Services
\$185.14 – PayPal Charges
\$2,293.15 – Misc. Expenses

Our Certificate of Deposit matured on 4/1/2021 and will again on 4/1/2023. Its current balance is \$14,190.62, with an interest rate of .8%.

And, finally, the Local Section Annual Group Exemption Report was sent to AIHA and the IRS accepted our electronic filing of the 990-N form.

Treasurer's report detail is attached.

Date	Check/Mode of Transaction	Description	Amount	INCOME					EXPENSES						Balance	
				Member Dues	Meeting Revenues	Corp. Spon.	Adver.	Misc. Income	Meeting Expense	Mail	Printing	Secretary Services	PayPal Charges	Misc. Expense		
																\$8,965.81
7/14/2021	Ext Deposit	AIHA External Deposit	\$50.00	\$50.00												
7/26/2021	Ext Deposit	PayPal	\$526.22	\$25.00	\$525.00								\$23.78			\$9,542.03
07/30/21	1432	MASHA Inc. (Vendor Registration)	\$250.00												\$250.00	\$9,292.03
09/15/21	Ext Deposit	AIHA External Deposit	\$25.00	\$25.00												\$9,317.03
10/14/21	Ext Deposit	AIHA External Deposit	\$25.00	\$25.00												
10/18/21	Ext Deposit	PayPal	\$192.85			\$200.00							\$7.15			
10/18/21	1456	C. Kirsch (Inv# 101721001)	\$1,185.00								\$1,185.00					\$8,349.88
11/17/21	Ext Deposit	AIHA External Deposit	\$325.00	\$325.00												
11/19/21	Ext Deposit	PayPal	\$1,149.67	\$25.00	\$480.00	\$700.00							\$55.33			\$9,824.55
				\$475.00	\$1,005.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,185.00	\$86.26	\$250.00		\$9,824.55

Date	Check/Mode of Transaction	Description	Amount	INCOME					EXPENSES						Balance	
				Member Dues	Meeting Revenues	Corp. Spon.	Adver.	Misc. Income	Meeting Expense	Mail	Printing	Secretary Services	PayPal Charges	Misc. Expense		
																\$9,824.55
12/16/21	Ext Deposit	AIHA External Deposit	\$525.00	\$525.00												
12/09/21	1457	AIHF (AIHA Scholarship)	\$1,000.00											\$1,000.00		\$9,349.55
01/12/22	Deposit	Deposit	\$25.00		\$25.00											
01/07/22	1458	Carnegie Institute (Science Fair Sponsorship)	\$750.00												\$750.00	
01/24/22	Ext Deposit	PayPal	\$550.54	\$175.00		\$400.00							\$24.46			
01/26/22	Ext Deposit	AIHA External Deposit	\$575.00	\$575.00												\$9,750.09
02/16/22	Ext Deposit	AIHA External Deposit	\$225.00	\$225.00												\$9,975.09
02/28/22	1459	AIHA (eLearning Subscription)	\$1,125.00											\$1,125.00		
03/16/22	Ext Deposit	AIHA External Deposit	\$200.00	\$200.00												
03/16/22	Deposit	Deposit	\$400.00			\$400.00										\$9,450.09
04/04/22	1460	C. Kirsch (Inv# 04032201)	\$1,699.15								\$1,575.00		\$124.15			\$7,750.94
05/31/22	Ext Deposit	PayPal	\$1,569.64	\$275.00		\$1,200.00	\$160.00						\$65.36			\$9,320.58
				\$1,975.00	\$25.00	\$1,600.00	\$560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,575.00	\$89.82	\$2,999.15		\$9,320.58
				\$2,450.00	\$1,030.00	\$2,500.00	\$560.00	\$0.00	\$0.00	\$0.00	\$2,760.00	\$176.08	\$3,249.15			\$9,320.58

NOTE: No transactions in June

American Industrial Hygiene Association
Pittsburgh Local Section
FY 2022 Income Overview

Date	Member Dues	Meeting Revenue	Corp. Sponsor	Adv.	Misc. Income
7/14/2021	\$50.00				
7/26/2021	\$25.00				
7/26/2021		\$525.00			
9/15/2021	\$25.00				
10/14/2021	\$25.00				
10/18/2021			\$200.00		
11/17/5021	\$325.00				
11/19/2021	\$25.00				
11/19/2021		\$480.00			
11/19/2021			\$700.00		
12/16/2021	\$525.00				
1/12/2022		\$25.00			
1/24/2022	\$175.00				
1/24/2022				\$400.00	
1/26/2022	\$575.00				
2/16/2022	\$225.00				
3/16/2022			\$400.00		
3/16/2022	\$200.00				
5/31/2022	\$275.00				
5/31/2022			\$1,200.00		
5/31/2022				\$160.00	
TOTALS:	\$2,450.00	\$1,030.00	\$2,500.00	\$560.00	\$0.00

Totals	
Member Dues	\$2,450.00
Mtg. Revenues	\$1,030.00
Corp. Sponsor	\$2,500.00
Advertising	\$560.00
Misc. Income	\$0.00
Total Income:	\$6,540.00

American Industrial Hygiene Association
Pittsburgh Local Section
FY 2022 Expense Overview

Date	Meeting Expenses	Secretary Services	PayPal Charges	Misc. Expenses
7/26/2021			\$23.78	
7/30/2021				\$250.00
10/18/2021			\$7.15	
10/18/2021		\$1,185.00		
11/19/2021			\$55.33	
12/9/2021				\$1,000.00
1/7/2022				\$750.00
1/24/2022			\$24.46	
2/28/2022				\$1,125.00
4/4/2022		\$1,575.00		
4/4/2022				\$124.15
5/31/2022			\$65.36	
TOTALS:	\$0.00	\$2,760.00	\$176.08	\$3,249.15

	Totals
Meeting Expenses	\$0.00
Secretary Services	\$2,760.00
PayPal Charges	\$176.08
Misc. Expenses	\$3,249.15
Total Expenses:	\$6,185.23

July 25, 2022

Ms. Maureen L. Kelly
Treasurer
AIHA – Local Section
3637 Fieldstone Drive
West Homestead, PA 15120

Dear Maureen:

The audit of the American Industrial Hygiene Association Pittsburgh Local Section for the period of July 1, 2021 through June 30, 2022 has been completed. The income and expense accounts have been reviewed and verified with the appropriate invoices, bank statements and receipts.

The Section shows a gain in revenue for the year in the amount of \$354.77. Attached is the Annual Audit Overview.

This audit is respectfully submitted.

Sincerely,

A handwritten signature in black ink that reads "Paula Sweitzer". The signature is written in a cursive style with a large initial "P".

Paula Sweitzer
AIHA Local Section Auditor

American Industrial Hygiene Association

Pittsburgh Local Section

Annual Audit Overview

FY22

Submitted by: Paula Sweitzer, AIHA Local Section Auditor, July 25, 2022

REVENUE			
	FY20	FY21	FY22
Member Dues	\$2,650.00	\$3,100.00	\$2,450.00
Meeting Revenue	\$3,205.00	\$2,075.00	\$1,030.00
Corporate Sponsorship	\$2,500.00	\$2,400.00	\$2,500.00
Advertising	\$620.00	\$460.00	\$560.00
Misc. Revenue	\$0.00	\$0.00	\$0.00
TOTAL REVENUE:	\$8,975.00	\$8,035.00	\$6,540.00

EXPENSE			
	FY20	FY21	FY22
Meeting Expenses (includes speaker gifts)	\$2,507.49	\$0.00	\$0.00
Secretarial Services	\$4,470.00	\$3,060.00	\$2,760.00
Paypal Charges	\$216.75	\$185.14	\$176.08
AIHF (Pgh Local Section Scholarship)	\$1,000.00	\$1,000.00	\$1,000.00
Science Fair	\$750.00	\$0.00	\$0.00
Misc. Expenses*	\$1,373.09	\$1,293.15	\$2,249.15
TOTAL OPERATING EXPENSES:	\$10,317.33	\$5,538.29	\$6,185.23

NET GAIN/LOSS			
	FY20	FY21	FY22
Revenue	\$8,975.00	\$8,035.00	\$6,540.00
Expense	\$10,317.33	\$5,538.29	\$6,185.23
NET GAIN/LOSS:	-\$1,342.33	\$2,496.71	\$354.77

EQUITY	
FY21 Balance – Checking Account (June 30, 2021)	\$8,965.81
FY21 Balance – CD (April 11, 2021)	\$14,190.92
TOTAL EQUITY (FY21):	\$23,156.73
FY22 Balance – Checking Account (June 30, 2022)	\$9,320.58
FY22 Balance – CD** (April 11, 2022)	\$15,326.19
TOTAL EQUITY (FY22):	\$24,646.77
GAIN in Equity for the Fiscal Year:	\$1,490.04

*Misc. Expenses include website support (Weebly), election buddy fee, email, E-Learning Subscription and PayPal remote swipe.

**The CD was renewed on 4/1/21. The term is 24 months with the maturity date at 4/1/23, interest rate is 0.08. The interest rate of 0.08 was used to calculate the total equity.

AIHA Pgh., Meeting Attendance Record July 2021 - July 2022

7/28/2021 Local Section Business Meeting

Content Hours: N/A

Registration Fee: 0

Attendees: 12

Baron	Julianne	Science and Safety Consulting, LLC
Bartlett	Donna	PPG Industries, Inc.
Beck	Timothy	NIOSH/CDC
Blank	Thomas	BWXT
Cowell	Renee	Hitachi Energy
Frund	Zane	MSA Safety
Kirsch	Christy	SE Technologies, LLC
Maskrey	Joshua	University of Pennsylvania
Pokrywka	Frank	KTA-Tator, Inc.
Samuels	Joseph	HMIS
Shareef	Sarmed	University of Pittsburgh
Zock	Matt	Amazon

11/10/2021 Ethics with Dave Roskelley, Joint Meeting with OH Valley AIHA

Content Hours: 2

Registration Fee: 20/25/0

Attendees: 27

Balint	Lawrence	
Blank	Thomas	BWXT
Delfino	Carol	Delfino Health & Safety
Frund	Zane	MSA Safety
Heinlein	Carl	American Contractors Insurance Group
Hoff	MaryAnn	PPG Industries, Inc.
Hornsby-Myers	Jennifer	NIOSH
Houseman	Warren	ENTACT, LLC
Kelly	Dennis	TW Management, LLC
Kirsch	Christy	SE Technologies, LLC
Kubeldis	Delwyn	Amerisafe Consulting & Safety Services
Maskrey	Joshua	University of Pennsylvania
Mason	Rick	RL Mason EHS Consulting, LLC
Momyer	Barry	AM Health and Safety, Inc.
Nedelk-Stallings	Laura	FirstEnergy
Pajak	Tad	QBE North America
Pokrywka	Frank	KTA-Tator, Inc.
Samuels	Joseph	HMIS
Seršević	Bernard	Fluor-Bettis Power Laboratory
Shareef	Sarmed	University of Pittsburgh
Swintek	Michael	Eastern Alliance Insurance Group
Tipton	Leah	Mine Safety and Health Administration
Veltri	Anthony	Evoqua Water Technologies, LLC
Wesley	Christopher	Colden Corporation
Williams	Rachel	Cority
Williams	Rachel	Cority
Zock	Matt	Amazon

AIHA Pgh., Meeting Attendance Record July 2021 - July 2022

1/27/2022 Local Section Business Meeting

Content Hours:	N/A	Registration Fee:	0	Attendees:	15
Allen	Laura	Cardno ChemRisk			
Bartlett	Donna	PPG Industries, Inc.			
Beck	Timothy	NIOSH/CDC			
Blank	Thomas	BWXT			
Cowell	Renee	Hitachi Energy			
Crott	Catherine				
Kirsch	Christy	SE Technologies, LLC			
Pokrywka	Frank	KTA-Tator, Inc.			
Rowlett	James				
Samuels	Joseph	HMIS			
Seal	Andrew				
Tipton	Leah	Mine Safety and Health Administration			
Watkins	Adrianne	Montrose Environmental			
Williams	Rachel	Cority			
Zock	Matt	Amazon			

6/22/2022 IH Professional Development: The Short Course on Occupational Noise Exposure Measurement

Content Hours:	6.5 hrs.	Registration Fee:	35/50/20	Attendees:	24
Beck	Timothy	NIOSH/CDC			
Bell	John	Watco Companies, LLC			
Blank	Thomas	BWXT			
Chimelewski	Julian	AM Health and Safety, Inc.			
Collins	Dennis	SKC Inc.			
Cummings	Barbara	AM Health and Safety, Inc.			
Delfino	Carol	Delfino Health & Safety			
Hazelett	Kyle	AM Health and Safety, Inc.			
Hilliard	Matt	AM Health and Safety, Inc.			
Kuhlman	Cynthia	SKC Inc.			
McFeely	Mark	SKC Inc.			
McGuigan	Fred	Risk Assessment Services, LLC			
Momyer	Barry	AM Health and Safety, Inc.			
Nachreiner	Chuck	SKC Inc.			
Neill	Brian	Wood			
Nist	Colton	Pittsburgh Regional Transit (PRT)			
Ritchie	Michael	Duquesne University			
Strandwitz	Patrick	Colden Corporation			
Swanson	Meghan				
Swintek	Michael	Eastern Alliance Insurance Group			
Tipton	Leah	Mine Safety and Health Administration			
Tomko	Taylor	AM Health and Safety, Inc.			
Veltri	Anthony	Evoqua Water Technologies, LLC			
Weilerstein	Benjamin	Student			

7/14/2022 Social Gathering of Ph. AIHA Members

Content Hours:		Registration Fee:		Attendees:	9
Allen	Laura (and spouse)	Cardno ChemRisk			
Beck	Timothy	NIOSH/CDC			
Blank	Thomas	BWXT			
Giargarlo	Vince (and guest)	Giargarlo Scientific Co., Inc.			
Kelly	Dennis	TW Management, LLC			
McGuigan	Fred & Nina	Risk Assessment Services, LLC			