

Minutes for July 29, 2020 Summer Business Meeting of the
AIHA Pittsburgh Local Section - 10:00 a.m. – 12:00 p.m. via ZOOM

I. Welcome and Attendance: Executive Committee Members, Regular Members and Students (introductions as necessary).

Present	Committee Seat	Name
Present	President	Sarmed Shareef
Absent	President-elect	Laura Hallett
Present	Past President	Renee Cowell
Present	Director	Carol Delfino
Present	Director	Joshua Maskrey
Absent	Treasurer	Maureen Kelly/ Paula Sweitzer
Present	Secretary	Frank Pokrywka
Present	Corresponding Secretary	Christy Kirsch
Present	Member	Zane Frund
Present	Member	Marcella Donnellan
Present	Member	Joseph Samuels
Present	Member	Adrienne Watkins
Present	Member	Timothy Beck
Present	Student	David Cuscino
Present	Member	Lucinette Alvarado
Present	Member	Raffie Sessa
Present	Member	Dennis Kelly

II. Approval of Meeting Agenda and December 2019 Minutes (approved by the President)

III. Old Business:

- A. Financial Update (See attached Treasurer’s Report/Spreadsheet)
- B. CD Account – Our Certificate of Deposit at Mars Bank will mature on 4/1/2021. Its current balance is \$13,471.83, with an interest rate of 2.5%.
- C. Committee utilization and Local Section task delegation update – Renee, Sarmed, Josh and Christy
 - i. Eventbrite update- Executive Committee decided not to pursue
 - ii. Star Chapter debrief- Josh and Christy reviewed the applicability of this organizational management platform, auto email and website maintenance but decided not to move forward at this time due to extensive set-up time and cost (\$2400 first year and \$1250 each year). Time savings for corresponding secretary was determined not cost effective. It was decided that directors and meeting arrangers should assist more with event planning, invitations, newsletter contributions and speaker coordination. Christy would continue to utilize Weebly and PayPal platforms for Section operations

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- D. Catalyst utilization - Josh reported that local section catalyst utilization was still low and suggestions were made to increase use by members. Sarmed was to email membership instruction on installing Catalyst App and the benefits of posting to our site using this communication app to share knowledge and information amongst our group. Lucinette will also post the AIHA users guide to Catalyst.
 - E. Congratulatory letters to be sent out to our Student sections (AIHA Scholarship Recipients)
 - i. Alina Schlichtkrull (Slippery Rock)
 - ii. Nicholas Ravotti (Slippery Rock)
 - F. Mentoring – Several local section members have offered to serve as mentors. Matt Zock had taken the lead on pursuing mentorship possibilities with our area Universities (SRU, IUP, WVU). Appears to be little interest at this time. Efforts will continue via MASHA conference and National AIHA (Tom Blank). Matt requested that SRU student members be added to our Local Section minutes, invites and website. Not sure what SRU’s school year will be like with COVID-19 Precautions.
- IV. New Business:
- A. National AIHA Brand Evolution- Several members provided mostly positive comments about the renaming of our profession to focus on occupational and environmental health and safety. As few in the public knew what an industrial hygienist did, the new name and organizational logo should help to clarify our role. The letters AIHA and CIH will remain as is along with a new logo but the focus will be on the clarified role of who we are and what we do. Lucinette offered to post an update about the rebranding on Catalyst.
 - B. Proposal for retired CIHs in our local section providing probono consulting services to underserved companies in the area. (RMU update).-Raffie Sessa and Frank Pokrywka along with Tom Blank and Fran Sehn met with Yvonne Van Hatsma from RMU and proposed conducting a course at their campus on Safety and Health for non-profit organizations in a 10 County area (approx. 8500 Organizations). This was initiated prior to the COVID shutdown that forced everything to online webinars. We are anticipating assembling and presenting this course in the fall as soon as arrangements can be worked out. Eventually our goal was to to expand this to additional courses on EH&S topics of interest along with possible site visits by local section members to perform preliminary safety and health audits to assist these underserved non-profit agencies.
 - i. In the interim and given the urgent demand RMU asked if we could present a program on COVID -19 to assist their agencies wanting to reopen. Frank Pokrywka and Raffie Sessa presented the program via ZOOM to 47 member agencies on July 22nd. Frank and Raffie are planning to present a similar back to work program for our Local Section on August 26th.

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- C. Request from Bill Bernhart for an AIHA Pgh. Chapter speaker for MASHA – brought up at the last meeting – Bill contacted Raffie in March about putting together a panel discussion on mentoring at this year’s MASHA conference in October that Raffie, Frank, Tom Blank, Sarmed and Fran Sehn agreed to do. Nothing has been said since but speculation is that the MASHA agenda has been set and that other AIHA members have been contacted to present although it is doubtful in Pennsylvania will permit this large an onsite gathering and will have to proceed virtually.
 - D. Anticipating that most Local Section meetings this year will be conducted virtually without venue, meal or travel costs, the executive committee proposed and confirmed a meeting fee of \$25 for current members and \$30 for non-members. As always, student members and retirees, logging in to meetings will be free. ZOOM will be the most common platform used.
- V. Committee updates:
- A. CORPORATE SPONSORSHIP COMMITTEE – Frank (secretary is chair) and Christy
 - i. [Corporate Sponsors](#) – As posted on website. Thank you to our 13 sponsors who have renewed. MSA and Amazon are anticipated corporate sponsors thanks to Zane Frund and Matt Zock.
 - B. NOMINATING COMMITTEE – Renee (past president is chair)
 - i. Nominations for AIHA fellows –Due Dec. 31.
 - ii. Executive committee nomination plans for this year? Each member of the executive is asked to contact a member and encourage them to run for one of the open positions.
 - 1. President-elect?
 - 2. Director?
 - 3. Treasurer?
 - C. PUBLIC AFFAIRS COMMITTEE – Joshua (chair)
 - i. Science Fair - the 2020 Science Fair was cancelled due to the COVID-19 pandemic. Maureen Kelly will be notified about our participation in the 2021 Fair
 - ii. ASSP collaboration (Renee) - No news to report
 - D. AUDIT COMMITTEE – Maureen/Paula (chair)
 - i. Maureen will present our financial figures to Paula who will complete our audit and report by the winter business meeting
 - ii. Zoom and virtual meetings will be priced as stated above in new business.
 - E. NEWSLETTER COMMITTEE – Christy (chair)

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- i. Four issues are published per year (Spring, Summer, Fall and Winter). Past issues of newsletters are available on the website newsletter page. Next newsletter to be published in September 2020. Past issues of newsletters are available on the website newsletter page.
- ii. A letter from the LS President, articles, and meeting reviews have been provided for each, but always looking for volunteers to provide IH technical content or other local section stories / updates. Members are encouraged to use Catalyst to start discussions, share information, articles, events etc. Instructions on how to use Catalyst have been provided, are on the Pgh. AIHA Website, and also linked as a library document on Catalyst.
- iii. Members are also encouraged to use Catalyst to start discussions, share information, articles, events etc. Instructions on how to use Catalyst have been provided, are on the Pgh. AIHA Website, and also linked as a library document on Catalyst.

F. WEBSITE UPDATE (Christy) - Our website will remain as is.

- i. Continue with website hosted by Weebly. Registered domain name pittsburghaiha.org was renewed April 2020.
- ii. Annual cost of \$150 for domain/website, \$45 for email, maintained and managed by Christy.
- iii. National AIHA provided updated Pgh. AIHA logo for use on website and correspondence. New logo is visible on website.
- iv. Updates to be made on Executive-Committee page after meeting to show new board members.
- v. Josh provided the team with a short debrief on the StarChapter non-profit management platform. The following information was discussed:
 1. Pricing is specific to the size - we would fall under the “growth package”
 2. There is a one-time setup fee of \$1079. This includes onboarding, training, and development of our new site.
 3. There is then an annual management fee of \$1260 (includes all security, update and management fees).
 4. We would need to weigh these costs against our current management costs, website fees, etc. as a group.
 5. It was decided not to move forward with Star Chapter at this time due to the massive up-front time commitment and limited support options that they can provide. Overall, everyone agreed that the StarChapter system may be an attractive option in the long-term but is far too large of a commitment to transition to it correctly. We agreed to revisit in a future meeting.

vi.

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G. MEMBERSHIP UPDATE (Christy)

- i. Membership renewal for 2021 begins in October 2020 for National AIHA members. Local Section Members who are also National AIHA members are encouraged to renew their Pgh. AIHA membership along with National membership.
- ii. As of this meeting the membership roster has 223 members, including 29 retired, 46 student and the following new or returning members to Pgh. AIHA through June 2020:

Last	First	Organization Name	Email Address	New Member
Albamonti	Kelly	Westinghouse Electric Company LLC	albamokc@westinghouse.com	2/1/2020
Coyne	Linda	SKC Inc.	skclinda@aol.com	2/1/2020
Cuscino	David	Slippery Rock University	dpc1008@sru.edu	3/1/2020
Donnellan	Marcella	Pennsylvania Chemicals	mmdonne1@bechtel.com	2/1/2020
Giangularlo	Vince	Giangularlo Scientific	vgiangularlo@giangularloscientific.co	5/28/2020
Heilbrunn	Arianna	University of Pittsburgh	ajh162@pitt.edu	2/1/2020
Nachreiner	Chuck	SKC Inc.	chuckn@skcinc.com	2/1/2020
Nicholson	Thomas		tommy.nicholson@rocketmail.com	6/30/2020
Seiler	Tammy	Allegheny Global Environmental Inc.	tseiler@aaglo.com	1/15/2020
Sworden	Aaron		mswor1@impactams.com	2/1/2020
Woodside	Hayley	Indiana Univ. of Pennsylvania	hayleywoodside4@gmail.com	3/1/2020
Wyluda	John		wyluda@gmail.com	5/31/2020

- iii. Pgh. AIHA Members who are NOT National AIHA Members must pay their dues through Pittsburgh AIHA, either online / PayPal, or payment by mail. Dues renewal notices / reminders will be sent in the fall, with Renewal Deadline of January 1, 2021.
- iv. Pittsburgh AIHA Membership remains \$25 for regular members.
- v. Student and Retired members are free.
- vi. Membership benefits include e-learning subscription, member rates at LS events, Catalyst communications, etc.

H. PROGRAMS COMMITTEE – Laura Hallett (president-elect is chair)

- i. E-Learning Subscription Update: 5 of 5 webinars were chosen and distributed via email link from Colleen Manning on April 2, 2019, and Christy Kirsch on April 16, 2019. New this year, members were instructed to login to the Online Classroom to view content (see attached email).
 - 1. An Introduction to Big Data and Data Analytics
 - 2. Asbestos and Nanoparticles: Using Benchmark Dose Methodology for Risk Assessment
 - 3. The Ear Poisons: An Introduction to Ototoxicants
 - 4. Heat Stress: Assessment and Control

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5. Fighting the Risk of Worker Fatigue in a 24/7 workplace **OR** How to Organize and Win: Effective Public Policy Advocacy Strategies.?
 6. An ethics e-learning program is proposed for next year's subscription.
- ii. Meeting Summary for Dec. 2019 - May 2020 - See attached report for details.

Date	Time	Location	Title	CM Hours
13-Dec-19	11:30-2:00	Aracri's Greentree Inn	Local Section Business Meeting	N/A
20-Jan-20	9:00-11:30	AM Safety & Health	Analytics Corporation – IH Lab	2 hrs.
20-Feb-20	9:00-11:00	Cardno Chemrisk	OEL Mysteries - Wait, Wait, Do Not Tell Me!	2 hrs.
26-Mar-20	-	LeMont Restaurant	President's Luncheon (postponed)	
28-May-20	4:00 – 5:00	ZOOM Social Hour	Pittsburgh AIHA	2.5

- iii. It is understood that a member coordinator is needed for each event. Use the [Pittsburgh Local Section AIHA Event Planning Guide](#) (also found on Catalyst site, local section library documents). Each coordinators responsibilities will include the following;
1. Complete the Planning Guide and e-mail to president –elect for approval.
 2. After approval, Post to the Website and arrange for additional advertisement with other interested organizations
 3. Coordinate with speaker to establish date and venue, meal, gifts etc.
 4. Track member registration and remain in touch with speaker to confirm dates and member attendance.

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i. Proposed/Tentative Meeting Schedule for 2020

1. July 2020 – Summer business meeting
2. August 26th 2020 – COVID-19 Webinar (Frank and Raffie)
3. September 2020 – SKC Inc. (Lucinette?)
4. October 2020 – MASHA (10/29/20)
5. November 2020 – OPEN;
6. December 2020 – Winter business meeting
7. January 2021 – OPEN
8. February and March 2021 – President’s luncheon (need to contact AIHA president now to invite).
9. April 2021 – Laura Hallett et.al. EH&S Jeopardy (tentative)
10. May 2021 – recommended event: AIHce 2021
11. June 2021 – OPEN

ii. Possible topics for future meetings

1. 1. MSA Tour of Murrysville facility/Cranberry Township – Zane offered to help
2. 2. Ethics – Matt
3. 3. Alcosan Tour – Dennis
4. 4. RG Steel - Wheeling Division Tour, Mingo Junction OH – Dennis – Barry recommended not to go there.
5. 5. Health Hazards in Construction – Del Kubeldis, Amerisafe Group – Renee to let Del know
6. 6. RJ Lee Group – Rick is willing to have a meeting and presentation – Renee to get back to RJ Lee
7. 7. U.S. Steel 8. Airport Tour – Barry
8. COVID-19 lessons learned – IH management and epidemiology standpoint (Cardno ChemRisk)

II. Adjourn Meeting

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Attachments: Treasurer's Report for AIHA Executive Committee Meeting
Wednesday, July 29, 2020

All materials have been sent to Paula Sweitzer, who will conduct our internal annual audit. An official Auditor's Verification letter will be sent once completed.

In the fiscal year of 2020, we generated \$8,975.00 in revenue, and \$10,317.33 in expenses, giving us a bank balance of \$6,469.10, resulting in a net loss of \$1,342.33. Here's the breakdown:

2020 REVENUE

\$2,650 – Member Dues
\$3,205 – Meeting Revenue
\$2,500 – Corporate Sponsorship
\$620 – Advertising
\$0.00 – Misc. Income

2020 EXPENSES

\$2,507.49 – Meeting Expenses
\$4,470.00 – Secretary Services
\$216.75 – PayPal Charges
\$3,123.09 – Misc. Expenses

As compared to last year, our revenue decreased by \$655.00, and our expenses decreased by \$896.78. Last year's breakdown is as follows:

2019 REVENUE -- \$9,630.00

\$3,025 – Member Dues
\$3,535 – Meeting Revenue
\$2,450 – Corporate Sponsorship
\$620 – Advertising
\$0 – Misc. Income

2019 EXPENSES -- \$11,214.11

\$3,100.11 – Meeting Expenses
\$5,040 – Secretary Services
\$230.62 – PayPal Charges
\$2,843.38 – Misc. Expenses

Our Certificate of Deposit will mature on 4/1/2021. Its current balance is \$13,471.83, with an interest rate of 2.5%.

And, finally, the Local Section Annual Group Exemption Report was sent to AIHA and the IRS accepted our electronic filing of the 990-N form.

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Date	Check	Description	Amount	INCOME					EXPENSES					Balance	
				Member Dues	Meeting Revenues	Corp. Spon.	Adver.	Misc. Income	Meeting Expense	Mail	Printing	Secretary Services	PayPal Charges		Misc. Expense
															\$7,511.43
07/10/19		Deposit - AIHA	\$50.00	\$50.00											
07/15/19		Deposit - PayPal	\$502.97		\$525.00							\$22.03			
07/17/19		Deposit - Internal			\$100.00										
06/27/19	1436	Luonette Alvarado (June Speaker Gift)	\$53.40						\$53.40						
06/25/19	1435	Waterfall Catering (Food & Beverages for 6/21 Meeting)							\$208.65						
07/15/19	1437	C. Kirsch (Inv# 07111901)	\$510.00								\$510.00				
07/24/19		Deposit - AIHA	\$100.00	\$100.00											
07/23/19	1430	Alia's (Summer Business Meeting)							\$273.05						\$7,519.30
08/05/19		Deposit - Internal	\$60.00		\$60.00										
08/12/19		Deposit - Internal	\$25.00	\$25.00											
08/05/19		C. Kirsch (Inv# 0803001)	\$730.00								\$480.00		\$250.00		\$6,874.30
10/16/19	1431	Rivers of Steel (10/16 Tour)	\$1,141.00						\$1,141.00						
10/28/19		Deposit - PayPal	\$1,400.96	\$25.00	\$1,125.00	\$300.00							\$49.04		\$7,134.26
12/02/19	1442	AIHF (Local Section Scholarship)	\$1,000.00											\$1,000.00	
12/03/19	1443	C. Kirsch (Inv# 12012019)	\$1,230.00								\$1,230.00				
12/09/19	1444	Renee Cowell (12/10 Meeting & Speaker Gift Card)	\$598.38						\$598.38						
12/17/19		Deposit - AIHA	\$475.00	\$475.00											
12/18/19		Deposit - AIHA	\$325.00	\$325.00											
				\$1,000.00	\$1,810.00	\$300.00	\$0.00	\$0.00	\$2,274.48	\$0.00	\$0.00	\$2,220.00	\$71.07	\$1,250.00	\$5,105.88

NOTE: No transactions in September and November

Date	Check	Description	Amount	INCOME					EXPENSES					Balance	
				Member Dues	Meeting Revenues	Corp. Spon.	Adver.	Misc. Income	Meeting Expense	Mail	Printing	Secretary Services	PayPal Charges		Misc. Expense
															\$5,105.88
12/30/19	1445	Renee Cowell (12/18 Business Meeting)	\$233.01						\$233.01						
01/06/20		Deposit - PayPal	\$2,891.20	\$50.00	\$515.00	\$1,800.00	\$620.00					\$93.80			
01/07/20	1446	AIHA (e-Learning subscription)	\$875.00											\$875.00	
01/07/20	1447	Carnegie Institute (CSC Science Fair Sponsorship)	\$750.00											\$750.00	
01/13/20	1448	C. Kirsch (Inv# 01122001)	\$554.20								\$480.00		\$74.20		
01/30/20		Deposit - AIHA	\$675.00	\$675.00											\$6,259.87
02/11/20		Deposit - CIH Services	\$200.00			\$200.00									
02/11/20		Deposit - T. Blank	\$40.00	\$25.00	\$15.00										
02/11/20		Deposit - M. Zock	\$20.00		\$20.00										
02/11/20		Deposit - J. Olszewski	\$15.00		\$15.00										
02/11/20		Deposit - F. Elbel	\$15.00		\$15.00										
02/12/20		Deposit - PayPal	\$752.59	\$75.00	\$510.00	\$200.00						\$32.41			
02/24/20		Deposit - PayPal	\$410.53	\$175.00	\$255.00							\$19.47			
02/27/20		Deposit - AIHA	\$475.00	\$475.00											\$6,187.99
03/25/20		Deposit - AIHA	\$100.00	\$100.00											
03/30/20		Meeting Deposit	\$50.00		\$50.00										\$6,337.99
04/08/20		Deposit - AIHA	\$50.00	\$50.00											
04/10/20	1449	C. Kirsch (Inv # 0408001)	\$1,568.95								\$1,500.00		\$68.95		\$6,819.04
05/11/20	1450	C. Kirsch (Inv# 0510002)	\$374.94								\$270.00		\$104.94		\$6,444.10
06/01/20		Deposit - AIHA	\$25.00	\$25.00											\$6,469.10
				\$1,650.00	\$1,395.00	\$2,200.00	\$620.00	\$0.00	\$233.01	\$0.00	\$0.00	\$2,250.00	\$145.68	\$1,873.09	\$6,469.10
				\$2,650.00	\$3,205.00	\$2,500.00	\$620.00	\$0.00	\$2,507.49	\$0.00	\$0.00	\$4,470.00	\$216.75	\$3,123.09	\$6,469.10

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Date	Member Dues	Meeting Revenue	Corp. Sponsor	Adv.	Misc. Income
7/10/2019	\$50.00				
7/15/2019		\$525.00			
7/17/2019		\$100.00			
7/24/2019	\$100.00				
8/5/2019		\$60.00			
8/12/2019	\$25.00				
10/28/2019	\$25.00				
10/28/2019		\$1,125.00			
10/28/2019			\$300.00		
12/17/2019	\$475.00				
12/18/2019	\$325.00				
1/8/2020	\$50.00				
1/8/2020		\$515.00			
1/8/2020			\$1,800.00		
1/8/2020				\$620.00	
1/30/2020	\$675.00				
2/11/2020			\$200.00		
2/11/2020	\$25.00				
2/11/2020		\$15.00			
2/11/2020		\$20.00			
2/11/2020		\$15.00			
2/11/2020		\$15.00			
2/12/2020	\$75.00				
2/12/2020		\$510.00			
2/12/2020			\$200.00		
2/24/2020	\$175.00				
2/24/2020		\$255.00			
2/27/2020	\$475.00				
3/25/2020	\$100.00				
3/30/2020		\$50.00			
4/8/2020	\$50.00				
6/1/2020	\$25.00				
TOTALS:	\$2,650.00	\$3,205.00	\$2,500.00	\$620.00	\$0.00

Totals	
Member Dues	\$2,650.00
Mtg. Revenues	\$3,205.00
Corp. Sponsor	\$2,500.00
Advertising	\$620.00
Misc. Income	
Total Income:	\$8,975.00

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Date	Meeting Expenses	Secretary Services	PayPal Charges	Misc. Expenses		Totals
7/15/2019			\$22.03		Meeting Expenses	\$2,507.49
6/27/2019	\$53.40				Secretary Services	\$4,470.00
6/25/2019	\$208.65				PayPal Charges	\$216.75
7/15/2019		\$510.00			Misc. Expenses	\$3,123.09
7/23/2019	\$273.05					
8/5/2019		\$480.00			Total Expenses:	\$10,317.33
8/5/2019				\$250.00		
10/16/2019	\$1,141.00					
10/28/2019			\$49.04			
12/2/2019				\$1,000.00		
12/3/2019		\$1,230.00				
12/9/2019	\$598.38					
12/31/2019	\$233.01					
1/8/2020			\$93.80			
1/7/2020				\$875.00		
1/7/2020				\$750.00		
1/13/2020		\$480.00				
1/13/2020				\$74.20		
2/12/2020			\$32.41			
2/24/2020			\$19.47			
4/10/2020		\$1,500.00				
4/10/2020				\$68.95		
5/11/2020		\$270.00				
5/11/2020				\$104.94		
6/10/2020	\$25.00					
TOTALS:	\$2,507.49	\$4,470.00	\$216.75	\$3,123.09		

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Date	Check	Description	Amount	INCOME					EXPENSES					Balance		
				Member Dues	Meeting Revenues	Corp. Spon.	Adver.	Misc. Income	Meeting Expense	Mail	Printing	Secretary Services	PayPal Charges		Misc. Expense	
																\$9,395.54
07/11/18		Deposit - Reimbursement for drink tickets	\$135.00		\$135.00											
07/03/18	1415	Frank Pokrywka (Gift cards for 10/26 speakers)	\$100.00						\$100.00							
06/28/18	1414	C. Kirsch - Inv# 062318001	\$1,162.69						\$84.69			\$960.00		\$118.00		
07/16/18	1416	Matt Zock (Exec Board Meeting Reimbursement)	\$166.10						\$166.10							\$8,101.75
08/16/18		External Deposit - AIHA	\$50.00	\$50.00												\$8,151.75
10/08/18	1417	Frank Pokrywka (AV Equipment Enhancements)	\$410.13						\$410.13							
10/18/18	1419	(10/18 Meeting - Mine Tour)	\$200.00						\$200.00							
10/24/18	1421	Frank Pokrywka (Reimbursement for food for tour)	\$114.26						\$114.26							\$7,427.36
10/19/18	1420	Carnegie Science Center (\$500 for Science Fair sponsorship)	\$500.00											\$500.00		
11/13/18	1422	C. Kirsch - Inv# 11101801	\$1,410.00									\$1,410.00				\$5,517.36
11/15/18	1423	AIHF (Pgh Local section scholarship)	\$1,000.00											\$1,000.00		
12/03/18		Deposit - PayPal	\$660.00	\$25.00	\$665.00								\$29.02			
12/04/18		Deposit - AIHA	\$475.00	\$475.00												\$5,653.34
				\$550.00	\$800.00	\$0.00	\$0.00	\$0.00	\$1,075.18	\$0.00	\$0.00	\$2,370.00	\$29.02	\$1,618.00		\$5,653.34

*NOTE: No Transactions in September

Date	Check	Description	Amount	INCOME					EXPENSES					Balance		
				Member Dues	Meeting Revenues	Corp. Spon.	Adver.	Misc. Income	Meeting Expense	Mail	Printing	Secretary Services	PayPal Charges		Misc. Expense	
																\$5,653.34
01/10/19		Deposit - AIHA	\$225.00	\$225.00												
01/22/19		Deposit - PayPal	\$2,237.26	\$250.00		\$1,600.00	\$460.00						\$72.74			
01/22/19		Deposit	\$535.00	\$25.00		\$350.00	\$160.00									
01/16/19	1425	C. Kirsch - Inv# 01151901	\$1,020.00									\$1,020.00				
01/25/19	1426	AIHA (e-Learning subscription)	\$1,125.00											\$1,125.00		\$6,505.60
02/07/19		Deposit - AIHA	\$800.00	\$800.00												
02/11/19		Deposit - PayPal	\$1,051.02	\$50.00	\$845.00	\$200.00							\$43.98			
02/20/19		Deposit	\$130.00		\$130.00											
12/19/18		Conves tro LLC (Business meeting lunch on 12/13/18)	\$207.84						\$207.84							\$8,278.78
03/06/19		Deposit - PayPal	\$928.49	\$325.00	\$640.00								\$36.51			
03/11/19		Deposit	\$230.00	\$50.00		\$180.00										
03/21/19		Deposit - AIHA	\$425.00	\$425.00												
03/12/19	1428	C. Kirsch - Inv# 030919001	\$2,276.01						\$525.63			\$1,650.00		\$100.38		\$7,586.26
04/03/19		Deposit	\$35.00		\$35.00											
04/11/19		Deposit - PayPal	\$1,046.66	\$50.00	\$915.00	\$120.00							\$38.34			
04/11/19		Deposit - AIHA	\$125.00	\$125.00												
03/28/19	1429	The LeMont	\$1,080.00						\$1,080.00							
04/05/19	1433	Cynthia Ostrowski (Hotel)	\$153.56						\$153.56							\$7,559.36
05/02/19		Deposit - AIHA	\$75.00	\$75.00												
05/07/19		Deposit - PayPal	\$159.97		\$170.00								\$10.03			
02/26/19	1427	M.Zock (Gift cards for Feb Meeting presenters)	\$57.90						\$57.90							
05/29/19		Deposit - AIHA	\$75.00	\$75.00												\$7,811.43
				\$2,475.00	\$2,735.00	\$2,450.00	\$620.00	\$0.00	\$2,024.93	\$0.00	\$0.00	\$2,670.00	\$201.60	\$1,225.38		\$7,811.43
				\$3,025.00	\$3,535.00	\$2,450.00	\$620.00	\$0.00	\$3,100.11	\$0.00	\$0.00	\$5,040.00	\$230.62	\$2,843.38		\$7,811.43

*NOTE: No Transactions in June

Minutes for July 29, 2020 Summer Business Meeting of the
AIHA Pittsburgh Local Section - 10:00 a.m. – 12:00 p.m. via ZOOM

Date	Meeting Expenses	Secretary Services	PayPal Charges	Misc. Expenses		Totals
7/3/2018	\$100.00				Meeting Expenses	\$3,100.11
6/28/2018	\$84.69				Secretary Services	\$5,040.00
6/28/2018		\$960.00			PayPal Charges	\$230.62
6/28/2018				\$118.00	Misc. Expenses	\$2,843.38
7/16/2018	\$166.10					
10/8/2018	\$410.13					
10/18/2018	\$200.00					
10/24/2018	\$114.26					
10/19/2018				\$500.00		
11/13/2018		\$1,410.00				
12/3/2018				\$1,000.00		
12/3/2018			\$29.02			
1/22/2019			\$72.74			
1/16/2019		\$1,020.00				
1/25/2019				\$1,125.00		
2/11/2019			\$43.98			
12/19/2018	\$207.84					
3/6/2019			\$36.51			
3/12/2019	\$525.63					
3/12/2019		\$1,650.00				
3/12/2019				\$100.38		
4/11/2019			\$38.34			
3/28/2019	\$1,080.00					
4/5/2019	\$153.56					
5/7/2019			\$10.03			
2/26/2019	\$57.90					
TOTALS:	\$3,100.11	\$5,040.00	\$230.62	\$2,843.38		